



**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:**

**Monday 20<sup>th</sup> September 2021 at 8pm**

**in Ashendon Village Hall**

Councillors are summoned to attend.

**A G E N D A**

**Parishioners Question Time**

15 minutes will be set aside to receive representations from members of the public.

**1. Apologies**

To receive apologies for absence.

**2. Minutes**

To agree the Minutes of the Parish Council meeting held on Monday 21<sup>st</sup> June.

**3. Matters Arising**

To address the Matters Arising from the Minutes and carry forward any further actions.

**4. Declarations of Interest**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

**5. Co-option of Councillor**

To fill the office of Parish Councillor by co-option.

**6. Contributions from Buckinghamshire Councillors**

To receive a report from Buckinghamshire Council.

**7. Reports from Councillors attending meetings and outside organisations** including Haddenham and Waddesdon Community Board (30.06.21, MS) and CLG Meeting Greatmore 23.08.21, CR).

**8. Correspondence**

To note any correspondence outside the agenda including email from Waddesdon PC regarding Sentinel hire fee to cover any maintenance of equipment required.

**9. PC Governance**

To agree to adopt the new Code of Conduct adopted by Bucks Council.

**10. Play Around the Parishes**

To report on the event.



#### **11. Traffic Calming Measures**

To provide an update following the submission of a grant application for a SID.

#### **12. Wotton Road Footpath**

To consider quotations received. To agree to progress with funding application to Haddenham and Waddesdon Community Boards (deadline 30<sup>th</sup> September 2021).

#### **13. Defibrillator for Pollicott**

To provide any update on a grant application for a defibrillator in Upper Pollicott and its installation.

#### **14. Footpaths**

To discuss any landowner/PC actions for footpaths in Ashendon. To provide any update on the diversion of Footpath 7 (ASH/7/1).

#### **15. Wildlife Project**

To note the receipt and acknowledgement of a grant from the Wild Aylesbury Vale Initiative (£463.00) and agree project for Boughton's Peace.

#### **16. Asset of Community Value**

To agree to nominate the Hundred PH as an asset of Community Value.

#### **17. Ashendon Playing Fields Association**

To agree to formulate the grass cutting arrangement with APFA. To also note the submission of the authorisation form for S106 contribution towards the proposed new Ashendon playground (£12,924 - Lower Pollicott 15/03575/APP).

#### **18. Community Allotments**

To discuss the provision of a community allotment, supported by the Parish Council.

#### **19. Queen Platinum Jubilee Beacon**

To discuss participating in the Queen's Platinum Jubilee initiatives including the lighting of a Beacon (2<sup>nd</sup> June 2022) and/or planting of a Tree as part of The Queen's Green Canopy.

#### **20. Finance**

##### **a. Balance from Minutes of previous meeting (21<sup>st</sup> June 2021): £30,387.02**

- Receipts: £0.00
- Debits: £72.94 (E-on)
- Plus unrepresented cheques: 0.00
- Less standing orders: £748.80 (Clerk Salary – June, July, August)
- Balance of Bank Account: £29,565.23 (as at 23<sup>rd</sup> August 2021)
- Available Funds: £29,565.23\* (balance of bank account less unrepresented cheques)
- After minor overpayment (£0.05) this is corrected\* in below Orders for Payment.*

##### **b. Orders for Payment: £1,914.86**



- **Venetia Davies** - £28.35 (Clerk travel)
  - **Venetia Davies** - £2.34 (£2.39 less 0.05\* discrepancy) - postage of plans
  - **Venetia Davies** - £65.00 Society of Local Council Clerk membership (shared Cuddington with PC)
  - **RTM Landscapes Ltd** - £408.00 (£340.00 + £68.00 VAT) - July grass cutting
  - **RTM Landscapes Ltd** - £408.00 (£340.00 + £68.00 VAT) - August grass cutting
  - **Aylesbury Mains Ltd** - £211.20 (£176.00 + £35.20 VAT) - Street Light Repair opposite Village Hall (to LED)
  - **Bucks Council** - £67.97 (Costs of uncontested election May 2021)
  - **Bucks Council** - £444.00 (£370.00 + £74.00 VAT) - Play Around the Parishes
  - **Information Commissioner's Office** - £40.00 (Data protection fee renewal)
  - **PKF Littlejohn LLP** - £240.00 (£200.00 + £40.00) – Audit for year ended 31<sup>st</sup> March 2021
  - **BALANCE: £27,650.37** (Available Funds less Orders for Payment)
- c. **Notice of conclusion of audit.** To note that the Annual Governance & Accountability Return for the year ended 31 March 2021 is now complete.
- d. **Online Banking**, to agree authorised persons to manage online banking.
- e. **Management Report**, September 2021 circular.

## 21. Planning

To ratify PC decision:

- **21/02809/APP - Warmstone House, Main Street, Ashendon, Buckinghamshire HP18 0HB**  
Single storey rear extension. Comment date: 5<sup>th</sup> August 2021. No Objections.
- **Planning Application CM/0037/21. Bucks Recycling**  
Continuation of the development at Hangar 5 and on adjoining land at variance to conditions 6 (Vehicle Movements) & 11 (Waste Throughput) attached to planning permission CM/0022/19, to increase vehicle movements & the annual waste throughput limit. Objection
- **21/03165/APP - Barns Off Main Road, Upper Pollicott, HP18 0HH**  
Conversion and minor extension/rebuild of a range of agricultural barns to create five dwellings with access arrangements, vehicle parking, landscaping and all associated works. Comment date: extended to Tuesday 21<sup>st</sup> September.

## 22. Items for Information including Diary Dates:

- **Freight Advisory Group Meeting:** 05.10.21 at 18.30 by Zoom
- **Haddenham and Waddesdon Community Board meeting:** 04.11.21 at 7 pm by MS Teams.
- **Greatmoor CLG meeting:** Wednesday 17.11.21, Greatmoor.
- **Bucks Council.** Consultation on council size and electoral boundaries. Closes: 02.11.21
- **Bucks Council.** Adoption of Vale of Aylesbury Local Plan

## 23. Date and Time of Next Meeting:

**Monday 15th November 2021 at 8pm in Ashendon Village Hall**