

DRAFT MINUTES

2017/22

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 18th December 2017 at 8pm

PRESENT: Councillors: Kevin Nash (KN), Les Curtis (LC), Peter Smettem (PS), Venetia Davies (Clerk and RFO).

Parishioners: There were no Parishioners present.

Parishioners Question Time

There were no questions.

NB: Action points highlighted

1. Apologies for Absence

Sian Miller (SM), Chris Rand (CR).

2. Approval of Minutes – Monday 20th November 2017

Draft Minutes were accepted as a true record and signed by Chairman, KN.

3. Matters Arising

- Bruno Peek, WWI Beacons of Light 2018. ACTION: CLERK to confirm Ashendon Parish Council's involvement.
- Roundabout at the Westcott junction. ACTION: PI to set-up meeting between representatives of the Parish Council and Westcott Venture Park management for discussions on routing of HGVs.
- Road at Lower Pollicott and Telegraph Pole. ACTION: KN to contact Steve Essam, BCC to ascertain responsibility of road and assistance with bollards. The telegraph pole has been raised as a health and safety concern with BT Openreach and the contact details of the Agent have been given.

4. Declarations of Interest

Les Curtis declared an interest in Planning Application: 17/04610/APP.

5. Contributions from BCC Cllr and AVDC Cllr

There were no contributions.

6. Reports from Councillors attending meetings and outside organisations

KN reported on the recent LAF meeting, the Minutes of which can be read here:

<https://democracy.buckscc.gov.uk/ieListDocuments.aspx?CId=625&MIId=5915&Ver=4>.

7. Correspondence

There was none outside the Agenda items.

8. Connecting Ashendon – Broadband

BT Openreach has advised that the cabinet installation is more likely to be January now (not end December) but have also confirmed Ashendon are still on track for March delivery. Pre-work regarding the redeeming of vouchers is being administered. BT Openreach has been requested to attend the January meeting of the Parish Council (tbc) and take Parishioners questions. ACTION: SM to obtain confirmation of attendance and suggest timeframe so that any questions to BT Openreach can be made in advance of January's meetings.

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9. Sentinel Speed Training

The Sentinel Speed equipment is now covered on the Parish Council insurance policy. The speedwatch form by Thames Valley Police has been circulated to Councillors. **ACTION: PI** to issue protocol and hire agreement for signature in line with requirements from Aon Insurance. **SM** to arrange hire of equipment from peters@waddesdonparishcouncil.gov.uk and co-ordinate a volunteer training session to take forward to first observation. **PS** to produce Risk/Health and Safety assessments. **CLERK** to inform Aon insurance of training dates and speed assessment dates.

10. Precept 2017/18

In considering the Precept for 2018/19, Councillors discussed the two projects agreed to be costed (at the November meeting).

- **Kerbing of the Causeway.** Dave Smith has advised that it would be better to install Countryside kerbs as these are 300mm depth and are more substantial than granite setts. The price would be around £130 per linear metre. Double height would be twice the price. An alternative is to get three quotations from the approved BCC contractors lists which should be cheaper. The work would require a road closure due to the narrowness of the section of road and the cost would be £850 plus. Given the estimated length of 190 metres, the cost would be approximately £24,700 for single height. If the road was carried out in sections, the Parish Council would have to pay for the road closure each time. Funding of approximately £3,000 could be available from the LAF. Councillors agreed a site visit on Saturday 3rd February at 10am. **ACTION: CLERK** to email Councillors for site visit. 3 estimates to be obtained. Specification to be agreed with BCC. If agreed, funding to be sought from BCC.
- **Telephone Box.** KN reported that an unrestored K6 telephone box would cost in the region of £1,000. A restored box would cost up to £3,000 plus transport. There would also be an installation cost plus a cost to fit it out. Councillors agreed that a telephone box idea was a good one but that it should be funded by the Village through a fundraising initiative. The Parish Council agreed to make the land at Boughton's Peace available.

Given the kerbing project, if feasible, would take time and could be completed in stages, Councillors resolved that the Precept requirement should remain the same. **ACTION: CLERK** to return request of £14,250 (submission date Friday 19th January 2018).

11. Finance

List of payments were noted and agreed.

- a. **Balance from Minutes of previous meeting (20th November 2017): £16,650.89**
 - **Receipts:** £0.00
 - **Debits:** £0.00
 - **Plus unrepresented cheques: £961.20** (Aylesbury Mains £416.20, Aon Insurance 28.00, British Legion, 17.00, APFA 500.00)
 - **Less standing orders: £238.34** (Clerk Salary – October)
 - **Balance of Bank Account: £17,370.75** (23rd November 2017)
 - **Available Funds: £16,412.55** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £1,164.32**
 - **Venetia Davies - £32.87** (£27.39 + £2.90 VAT) Toner
 - **Venetia Davies - £9.45** Clerk travel
 - **Reg Porter - £1,122.00** (£935.00 + £187.00 VAT)**BALANCE: £15,245.23**

12. Planning

- **17/04610/APP - East Farm, Main Street, Ashendon, Buckinghamshire, HP18 0HB**
Erection of agricultural building. Cllr Curtis left the room whilst the application was being discussed. **ACTION: CLERK** to return **NO OBJECTIONS** to AVDC subject to SM/CR's comments.

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13. Items for Information including Diary Dates

- **TTRO Westcott Road Ashendon** - BT Openworld (Works on Highway) – 8-10th January 2018.
- **LAF Meeting** – 26th February 2018
- **Calvert Landfill LLCM Meeting** - 15th March 2018 at 6:30pm.

14. Date and Time of Next Meeting:

Monday 15th January at 8pm in Ashendon Village Hall