



**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:**

**Monday 20<sup>th</sup> May 2018 at 8pm**

**in Ashendon Village Hall**

**ANNUAL GENERAL MEETING**

Councillors are summoned to attend.

### **A G E N D A**

#### **Parishioners Question Time**

15 minutes will be set aside to receive representations from members of the public.

#### **1. Election of Chairman**

To elect the Chairman of the Parish Council 2019/20.

#### **2. Apologies**

To receive apologies for absence.

#### **3. Election of Vice Chairman**

To elect the Vice Chairman of the Parish Council for 2019/20.

#### **4. Declaration of Acceptance of Office by Chairman**

To complete relevant paperwork.

#### **5. Minutes**

To agree and sign the Minutes of the Parish Council meeting held on Monday 18<sup>th</sup> March 2019.

#### **6. Matters Arising**

To address the Matters Arising from the Minutes and carry forward any further actions.

#### **7. Declarations of Interest**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

#### **8. PC Governance**

To review Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment and Complaints Procedure.



**9. Contributions from BCC Cllr and AVDC Cllr**

To receive a report from Bucks County Council and Aylesbury Vale District Council.

**10. Kerbing of the Causeway**

To discuss further Kerbing of the Causeway and application to New Homes Bonus Fund for contribution towards funding.

**11. St Mary's Church**

- To consider requesting Bucks County Council to widen the road beside the Church entrance so that hearses and wedding limousines can stop.
- To consider requesting the church wardens remove the rocks from the grass verge outside the church.
- To consider what action should be taken regarding the trees opposite the old Post Office which are overhanging the road.
- To consider a request by the Parochial Church Council to drain surface water by extending existing pipes through the East retaining wall of the Church to discharge onto Boughton's Peace.

**12. Community Led Plan**

To consider the future of the Community Led Plan and to note the resignation of the Chairman.

**13. Oxford to Cambridge Expressway**

To provide an update

**14. Reports from Councillors attending meetings and outside organisations**

To receive reports.

**15. Correspondence**

To note any correspondence outside the Agenda.

**16. Finance**

**a. Balance from Minutes of previous meeting (18<sup>th</sup> March 2019): £17,531.61**

- **Receipts:** £556.76 (BCC Devolution Grant)
- **Debits:** £0.00
- **Plus unpresented cheques:** £3,026.69 – (Kerbing works)
- **Less standing orders:** £476.68 (Clerk Salary)
- **Balance of Bank Account:** £20,638.38 (31<sup>st</sup> March 2019)



- **Available Funds: £17,611.69** (balance of bank account less unrepresented cheques). YEAR END 2018/19
- b. **Orders for Payment: £785.44**
  - **Venetia Davies - £18.90** (Clerk travel)
  - **Venetia Davies - £39.99** (Office 365 Home renewal – shared with Cuddington PC)
  - **Venetia Davies - £12.31** – (Paper and Postage)
  - **Well Medical Ltd - £272.22** (Defibrillator Battery and Pads)
  - **BALC - £34.02** (Annual Subscription)
  - **RTM Landscapes Ltd - £408.00** (£340.00 +68.00 VAT) **(April cut)**
  - **BALANCE: £16,826.25** (**Available Funds less Orders for Payment**)
- c. **Internal Auditor**, to note that Melanie Rose, Clerk at Waddesdon Parish Council, has offered to conduct the Internal Audit.
- d. **Audit:** c1) to review the effectiveness of the system of internal control, prepare the annual governance statement and approve. C2) to consider the Accounting Statement and approve by resolution and sign.

## 17. Planning

To note there have been no planning applications received since the March meeting.

## 18. Items for Information including Diary Dates

- **Play Around the Parishes** – 14<sup>th</sup> August 2019 from 10am to 12 noon, Ashendon Playing Fields.

## 19. Date and Time of Next Meeting:

**Monday 17<sup>th</sup> June 2019 at 8pm - Ashendon Village Hall**