

## DRAFT MINUTES

2017/004

**ASHENDON PARISH COUNCIL**  
**Draft Minutes of Parish Council Meeting**  
**held in Ashendon Village Hall**  
**Monday 20<sup>th</sup> March 2017 at 8pm**

**PRESENT:** Councillors: Kevin Nash (KN), Les Curtis (LC), Sian Miller (SM), Chris Rand (CR), Peter Smettem (PS), Venetia Davies (Clerk and RFO).

**Parishioners:** There were 6 Parishioners present including Cllrs Paul Irwin.

### Parishioners Question Time

- Network Rail – Improvements works: Bridge Farm Embankment Stabilisation. A Parishioner informed the meeting of improvement works by Network Rail. Core works are scheduled from Monday 17<sup>th</sup> April to Friday 4<sup>th</sup> August 2017 and will involve both day and night shifts. There is a drop in session on Thursday 3<sup>rd</sup> March from 16.30-19.00 in Chearsley Village Hall.
- Thames Water. A Parishioner enquired if Thames Water would be repairing the damaged verges. KN confirmed that Thames Water has confirmed that damaged verges will be reinstated.

### NB: Action points highlighted

#### 1. Apologies for Absence

There were no apologies.

#### 2. Approval of Minutes – Monday 16<sup>th</sup> January 2017

Draft Minutes were accepted as a true record and signed by Chairman, KN.

#### 3. Matters Arising from previous Minutes

- **Standing Order, Code of Conduct, Financial Regulations and Risk Assessment.** ACTION: CLERK to agenda review of above at AGM 2017.
- **Reducing speed limit within the designated area of Pollicott.** CLERK has requested installation of sharp bend signs (before Harrow Cottages and the Lower Pollicott turn and that the hedge is cut back (as part of planning permission).
- **Waddesdon LAF - Local Priorities funding for Village Health and Fitness Project.** Sport equipment ordered and delivered. Remittance advice of BACS payment to the Parish Council account of £500 has been received from BCC. ACTION: SM to provide photograph of equipment to PI.
- **HGV Traffic.** PS has raised a query regarding process and costs of applying a weight restriction on C66 Ashendon/Westcott road and is awaiting a response. ACTION: PS to follow-up as necessary.
- **LED Street Lamps and increasing price of sodium lamps.** ACTION: PI to obtain costs from Tfb.
- **Pension auto enrolment obligations** ACTION: KN/CLERK to discuss.
- **Play around the Parishes – Monday 24<sup>th</sup> July, 2-4pm.** ACTION: SM/CLERK to advertise event.
- **'No Door Step Selling' Zone.** Clerk has informed AVDC of the Parish Council's intention to create a No Doorstep Selling Zone. ACTION: CLERK to chase for the signs to be installed on appropriate lamp posts.
- **Bruno Peek, WWI Beacons of Light 2018.** ACTION: CLERK to confirm Ashendon Parish Council's involvement.

#### 4. Declarations of Interest

There were no interests declared.

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### 5. Contributions from BCC Cllr and AVDC Cllr

Cllr PI informed the meeting that there was a strong possibility of a roundabout on the Westcott junction, funded by BCC. From the Venture Park, there will be no right turn permitted to HGV traffic. The community bus is now fully operational with 4 volunteer drivers to date. A significant dip in the road between Westcott and Ashendon is being attended to. An announcement on Unitary is expected by the end of the month. The BCC Elections takes place on Thursday 4th May 2017.

### 6. Broadband

SM, on behalf of the Broadband Working Group confirmed that the quotation from BT to bring Fibre to the Cabinet Super-Fast Broadband to Ashendon is £65,744. £31,150 has been secured from the Better Broadband Vouchers Scheme but an additional £34,594 is required. The BWG has set up a Community Interest Company (CIC) to fund the project. The contract with BT is required to be signed on 31<sup>st</sup> March 2017 - the last date for pledges. A letter from Kevin Nash, Chair of the Parish Council, has been distributed to all households and uploaded on the website together with a Q&A sheet requesting suggestions and/or contributions from grant funding bodies, business and local residents. Indicative estimated speeds for Broadband have also been uploaded. Pledges have been received from local companies and residents including a grant for £6,000 from the Haddenham LAF and applications have been made to grant funding bodies. Thames Water has also been approached. The outstanding balance is approximately £10,500. KN thanked SM and the BWG for the works in getting better broadband to Ashendon and confirmed that the Parish Council has power to agree funds of Section 137 of the Local Government Act 1972 (for 2016/17 - £7.42 and for 2017/18 - £7.57 per elector). There are 176 on the Electoral register. KN proposed that the Parish Council donates the maximum amount for 2016/17 and 2017/18 if there is a shortfall remaining by 31<sup>st</sup> March 2017 to prevent an overpledge amount to the CIC. Councillors **resolved** to donate monies under Section 137 if a shortfall of funds exists on 31<sup>st</sup> March 2017. Proposed KN, seconded LC. **ACTION: BWG to provide an update at the Annual Village Meeting.**

### 7. Grass Cutting

Councillors **agreed** to the grass cutting quotations. Recreation ground and car park (for the season April to October) - £935.00 (+ VAT), an increase of £59 from 2016/17. Boughton's Peace (approximately 16 cuts) - £265.00. Proposed LC, seconded SM.

### 8. Speed in Village

**ACTION: SM to propose date and co-ordinate sentinel speed watch.**

### 9. Litter Pick

The recent fly-tipping had been reported by KN. Councillors **agreed** a litter pick between the Old Forge and Pollicott Bridge on **Sunday 2<sup>nd</sup> April at 9.30am**. Parishioners to meet at the village car park. **ACTION: PI to arrange high vis jackets and vehicle for collected rubbish. CLERK to order litter pickers/arrange bags. Parishioners to bring own gloves.**

### 10. Best Kept Village Competition

Councillors **agreed** not to participate in the 2017 Best Kept Village competition.

### 11. Annual Village Meeting - Monday 24<sup>th</sup> April 2017

Clerk confirmed that all contributors have been invited. APFA, Ashendon Village Hall, Broadband Working Group, Community Led Plan, Red Lion Social Club, St Mary's Church PCC, WI, Paul Irwin and Kev Hyland (Police Community Support Officer) have confirmed attendance. In the absence of Kevin Nash, Peter Smettem, Vice Chairman, will chair the meeting. **ACTION: KN to prepare a report from the Parish Council. PS to arrange wine and nibbles. Key to Village Hall to be arranged for PS.**

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### 12. Reports from Councillors attending meetings and outside organisations

KN reported on the recent LAF meeting (1<sup>st</sup> March 2017), also attended by SM. He thanked PI for the donation of £6,000 towards Better Broadband in Ashendon and summarised contributions which included the proposed cycle path between Berryfields and Waddesdon, the Bernwode Bus (now up and running), the Community Library available in Waddesdon School and updates from BCC, AVDC and Thames Valley Neighbourhood Police. SM summarised the six weekly sport sessions available from Active Bucks. **ACTION: PI to email the coaching sessions available to SM. SM to co-ordinate and obtain interest from Parishioners.**

### 13. Correspondence (outside Agenda items)

There was none outside the Agenda items.

### 14. Finance

List of payments were noted and agreed.

#### a. Balance of Minutes of Previous Meeting (16<sup>th</sup> January 2016): **£7,162.13**

- Receipts: £1,097.69 (VAT Return)
- Debits: £0.00
- Plus unrepresented cheques: £0.00
- Less standing orders: £238.34 (Clerk Salary – 31<sup>st</sup> January 2017)
- **Balance of Bank Account: £8,021.48** (23<sup>rd</sup> February 2017)  
Available Funds: **£8,021.48** (balance of bank account less unrepresented cheques)

#### b. Orders for Payment: **£332.35**

- Venetia Davies - **£9.45** (Clerk travel)
- Len Holder - **£265.00** (Cutting of grass (Boughton's Peace) from February to October 2016)
- Kevin Nash - **£57.90** (BALC Planning Course – 22<sup>nd</sup> May 2017)  
**BALANCE: £7,689.13 (Available Funds less Orders for Payment)**  
**BALANCE: £7,689.13**

#### c. Precept

The first half of the precept (total £14,250 2017/18) will be paid in the last week of April; the second half in the last week of September.

### 15. Planning

- **17/00606/APP - Warmstone House, Main Street, Ashendon, Buckinghamshire, HP18 0HB**  
Erection of attached garage. Case Officer: Bibi Motuel. Comment Date: 28th March 2017  
**ACTION: CLERK to return NO OBJECTIONS to AVDC.**
- **TOWN & COUNTRY PLANNING ACT 1990 APPEAL BY: Mr R Lloyd SITE: Brick Built Store Building Valley Farm Upper Pollicott Ashendon Buckinghamshire HP18 0HH**  
PROPOSAL: Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into one dwellinghouse (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).  
Start date for appeal is 23rd February 2017. To comment within five weeks of the appeal start date.  
**COUNCILLORS agreed not to comment.**

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- **17/00353/APP - Rose Cottage, Lower End, Ashendon, Buckinghamshire, HP18 0HE**  
Demolition of existing rear porch and single storey rear extension and erection of part two storey, part single storey rear extension. Case Officer: Bibi Motuel. Comment Date: 3<sup>rd</sup> March 2017  
**CLERK** has returned **NO OBJECTIONS** to AVDC.

### 16. Items for Information

- Agenda Calvert Landfill Liaison Committee - 5th April 2017. 18:30 landfill and 19:00 EfW
- Elections to Buckinghamshire County Council - Thursday 4th May 2017
- Play Around the Parishes: Monday 24th July 2pm to 4pm
- Chris Rand commented on the bad language heard throughout the duration of the football match on Saturday afternoon (18<sup>th</sup> March 2017). **ACTION: CLERK to write to Roger Ewers, President.**

### 17. Date and Time of Next Meeting:

**Monday 24<sup>th</sup> April – ANNUAL VILLAGE MEETING, 8pm Ashendon Village Hall**