

DRAFT MINUTES

2017/012

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 19th June 2017 at 8pm

PRESENT: Councillors: Kevin Nash (KN), Les Curtis (LC), Sian Miller (SM), Peter Smettem (PS), Venetia Davies (Clerk and RFO).

Parishioners: There were 4 Parishioners present including Cllr Paul Irwin.

Parishioners Question Time.

There were no questions.

NB: Action points highlighted

1. Apologies for Absence

Chris Rand

2. Approval of Minutes – Monday 20th March 2017

Amendments: Present: Les Curtis was absent. Item 14. Finance. Amended balance: BALANCE: £14,033.69
Draft Minutes were then accepted as a true record and signed by Chairman, KN.

3. Matters Arising

- **Waddesdon LAF - Local Priorities funding for Village Health and Fitness Project. ACTION: SM to provide photograph of equipment to PI.**
- **HGV Traffic.** Weight restriction on C66 Ashendon/Westcott road and is awaiting response. **ACTION: PS to follow-up as necessary.**
- **LED Street Lamps and increasing price of sodium lamps. ACTION: PI to obtain costs from Tfb.**
- **Pension auto enrolment obligations. ACTION: CLERK to respond with chosen option.**
- **Play around the Parishes – Monday 24th July, 2-4pm. ACTION: SM/CLERK to advertise event. CLERK to liaise with APFA for opening of venue.**
- **'Bruno Peek, WWI Beacons of Light 2018. ACTION: CLERK to confirm Ashendon Parish Council's involvement.**
- **Speed in Village. ACTION: PI to propose date and co-ordinate sentinel speed watch.**

4. Declarations of Interest

There were no interests declared.

5. Contributions from BCC Cllr and AVDC Cllr

Cllr Paul Irwin informed the meeting that the timetable for preparing the Vale of Aylesbury Local Plan (VALP) has been extended. The revised dates for the proposed submission plan will now be considered by VALP Scrutiny on 26.09.17, Cabinet on 10.10.17, and Council on 18.10.17. The plan will then be published for public comment before being submitted for independent examination in January - two months later than previously publicised. LAF was discussed under Item 8.

6. Connecting Ashendon - Broadband

Sian Miller informed the meeting that the Broadband Working Group (BWG) has been assured that the project is progressing in line with expectations and that an Openreach Delivery Manager has been allocated. David Crwys-Williams, Director of Connecting Ashendon CIC will attend the 'Community Fibre Partnership Programme' meeting at Chearsley Village Hall on Thursday 13th July 2017 at 7.30pm and take the opportunity

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to highlight disappointment in communication with BT/Connected Counties since the signing of the contract. David summarised the recent withdrawal of the Goodwill Community Payment from Thames Water (15th June 2017); a result of the Parish obtaining legal advice from the National Association of Local Councils **not** to sign the Form of Discharge on behalf of the residents of Ashendon for the following reasons:

- The Parish Council cannot guarantee that residents will not make claims on Thames Water or Balfour Beatty.
- The Parish Council does not have the power to provide Broadband so it unable to claim for this money on behalf of broadband provision.
- That no disclaimer should be signed before taking legal advice and then should be drawn up properly by solicitors.
- That should the Chairman of the Parish Council have signed the Form of Discharge on behalf of the Parish Council it may have resulted in any claims made in future being the responsibility of the Parish Council to pay out.

The Parish Council and David Crwys-Williams presented its intention to prepare a joint letter to the Rt Hon John Bercow, MP and Martin Tett, Lead of Bucks County Council seeking support of its Goodwill Community Payment from Thames Water. **ACTION: KN/DCW to draft joint letter.**

7. S106 Contribution Received - Lower Pollicott (15/03575/APP)

AVDC has confirmed receipt of the sum of £12,924 from the development at Lower Pollicott, Ashendon (15/03575/APP) on 21 April 2017, which is to be spent on appropriate sport/leisure projects in accordance with its Supplementary Planning Guidance for Sport and Leisure Facilities (within ten years (by 21/04/2027)). The Parish Council has informed AVDC of the proposed projects – lighting of the MUGA, a boules court and new play equipment - and whilst it has been confirmed these are appropriate for S106 funding, AVDC has advised that it may be worth considering using the S106 funds to help secure additional funding to, say, replace the whole play area with brand new equipment, rather than having equipment of varying ages. Andy Theobald, Chair of APFA, will discuss completing the MUGA lighting installation, a boules court and metal play equipment with the APFA Committee although would be reluctant to replace good equipment. The S106 authorisation form needs to be completed and returned to AVDC for consideration/approval (which takes around 2-3 weeks) before any orders can be placed for S106 funded project. AVDC has confirmed that there is no immediate deadline for the authorisation form, as long as the project is completed and invoices forwarded to Joe Houston, AVDC before the 21/04/2027 deadline.

8. Reports from Councillors attending meetings and outside organisations

- **Training Course:** Kevin Nash attended the recent BALC Demystifying Planning Training course. Feedback has suggested that it was useful, however some found it intense, with a lot of information in one hit.
- **LAF:** Paul will continue in his role as Chair of Waddesdon LAF with the support of Kevin Hewson as Vice Chair. The next meeting is on 5th July at 6.30pm at Waddesdon Cricket Ground. The small Agenda will be followed by a BBQ and the launch of Village Activity Projects at 7.30pm. LAF members will be given vouchers worth £500 to spend on a range of activities. These can be mixed and matched. With Play Around the Parishes secured for 1-10 year olds, Councillors agreed to select activities for teenagers/adults and chose for Ashendon the Appas Dance Studio (£150 all ages), Zorb Football (£250 over 8's) and Bernwode Bus (£150) (for trips). For the summer sports sessions (6 weeks of free hour-long activities), the personal trainer was selected. There is a charge of £2 per person for these sessions. **ACTION: KN to attend and select activities for Ashendon.** Paul Irwin informed Councillors that the Waddesdon cycle track in has been delayed because of archaeology issues.

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9. Correspondence

- Repair to Street Light. Quotation received for £455.80 + VAT. A parishioner asked if a timer could be incorporated to switch off the light at, say, 1.00am. Decision deferred so that this can be investigated. Alternative quotation to also be sought. **ACTION: KN/CLERK to follow up and seek alternative quotation.**
- Police Community Forum. Invitation from Tom Chalk to attend a Police Community Forum for the Waddesdon LAF area to make suggestions to shape police priorities on a quarterly basis. Venue, date and time to be confirmed for end July. **ACTION: CLERK to inform that the Parish Council is interested in attending depending on Councillor availability.**

10. Finance

List of payments were noted and agreed.

- a. **Balance from Minutes of previous meeting (15th May 2017): £14,033.69**
 - Receipts: £0.00
 - Debits: £0.00
 - Plus unrepresented cheques: **£54.00** (Society of Local Council Clerks)
 - Less standing orders: **£238.34** (Clerk Salary - May)
 - Balance of Bank Account: £13,849.35 (14th June 2017)
 - Available Funds: **£13,795.35** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £380.84**
 - Venetia Davies - **£9.45** (Clerk travel)
 - Venetia Davies - **£29.39** (£24.49 + £4.90 VAT - toner)
 - New Meaning Centre Bucks Limited - **£342.00** (£285.00 + £57.00 VAT) (Grass Cutting)
 - **BALANCE: £13,414.51**

11. Planning

There have been no planning application since date of last meeting – 20th March 2017

12. Waddesdon Neighbourhood Plan

Councillors agreed not to comment.

13. Items for Information

- LAF – Wednesday 5th July 2017
- VALP – Parishes Seminar: Monday 17th July at 6.30pm
- Play Around the Parishes: Monday 24th July 2pm to 4pm
- PS gave his apologies for the September meeting.

14. Date and Time of Next Meeting:

Monday 18th September at 8pm in Ashendon Village Hall