

2017/015

ASHENDON PARISH COUNCIL
Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 18th September 2017 at 8pm

PRESENT: Councillors: Kevin Nash (KN), Les Curtis (LC), Chris Rand (CR), Peter Smettem (PS), Venetia Davies (Clerk and RFO).

Parishioners: There were two Parishioners present including Cllr Paul Irwin.

Parishioners Question Time.

There were no questions.

NB: Action points highlighted

1. Apologies for Absence

Sian Miller (SM).

2. Approval of Minutes – Monday 19th June 2017

Draft Minutes were accepted as a true record and signed by Chairman, KN.

3. Matters Arising

- **Waddesdon LAF - Local Priorities funding for Village Health and Fitness Project.** ACTION: SM to provide photograph of equipment to PI.
- **HGV Traffic.** Weight restriction on C66 Ashendon/Westcott road and is awaiting response. ACTION: PS to follow-up as necessary.
- **Pension auto enrolment obligations.** ACTION: JE Accountants to complete the declaration of compliance, with Pension Regulator.
- **'Bruno Peek, WWI Beacons of Light 2018.** ACTION: CLERK to confirm Ashendon Parish Council's involvement.

4. Declarations of Interest

There were no interests declared.

5. Contributions from BCC Cllr and AVDC Cllr

Cllr Paul Irwin informed the meeting that a decision on a unitary authority should be made by Autumn. The Bernwode Bus now has 6 volunteer drivers with another three due to come on board soon from Oakley. The bus is being used up to 3 times a week. The poor condition of the road from Upper Pollicott to Valley Farm was noted. ACTION: KN to report condition of road online.

6. Reports from Councillors attending meetings and outside organisations

- **LAF: KN** attended the meeting on 5th July. The small Agenda was followed by a BBQ and the launch of Village Activity Projects where LAF members were given vouchers worth £500 to spend on a range of activities. ACTION: KN to email co-ordinator to arrange outstanding sessions for October half term.
- **TFB Stakeholder Conference: 12th September 2017.** There was no attendance.

7. Correspondence

There was no correspondence outside the Agenda items.

8. Connecting Ashendon - Broadband

Following the support of the Rt Hon John Bercow, MP, Thames Water reviewed its original decision concerning a 'form of discharge' and is subsequently making the Goodwill Community Payment of £8,000 (without a Form of Discharge) to Connecting Ashendon CIC. SM written report confirmed that the project continues to progress in line with expectations. Jane Darley, Community Fibre Partnership Manager, Openreach, has been allocated as Ashendon's contact. Two planning notifications have been submitted for the electrical installation of the two cabinets. Cabinets should be installed before the end of 2017 with Broadband on track for end March. BT Openreach are reported to be aware of the voucher deadline and are tightly managing communities with Government vouchers. Rather than a costly third cabinet, the recommendation is to consider fibre to premises not receiving superfast broadband once installation is complete. A member of the public asked about speeds at Watbridge Farm and there were questions about the precise location of the two boxes and whether fibre to the home could be paid for using any surplus funds. KN wondered whether a meeting to update villagers would be appropriate and agreed to discuss this with David Crwys-Williams to get his views. **ACTION: KN to discuss with David Crwys-Williams.**

9. Sentinel Speed Training

Cllr Peter Smettem and Felicity Smettem (FS) attended the training session on 12th August in Waddesdon and PS a subsequent Sentinel Working Group meeting on 19th September. A-on Insurance has confirmed that Public Liability (to the value of £10m) is in place for roadside volunteers and advised that Health and Safety Assessments and Risk Assessments must be in place and audited, so that any data in the event of a claim can be called upon. The hiring of the equipment is not covered. PS is seeking to resolve this issue together with the requirement for registering the camera on the Parish Council's asset register before use - equipment is currently available from 16th – 30th September or after 22nd October (collection from Waddesdon Police Station). **ACTION: Once resolved, PS to compile risk/health and safety assessment and arrange training session for interested volunteers to develop into first observation. CLERK to inform A-on insurance of training dates and actual speed assessment date and value of equipment. Dates and time slots to be publicised on website and in Bernwode News.** PS confirmed the Police are satisfied with sites to place camera. He also confirmed that SM remains lead Parish Councillor for speed watch.

10. S106 Contribution Received - Lower Pollicott (15/03575/APP)

The sum of £12,924 from the development is to be spent on appropriate sport/leisure projects in accordance with its Supplementary Planning Guidance for Sport and Leisure Facilities (within ten years (by 21/04/2027)). The Parish Council has informed AVDC of the proposed projects – lighting of the MUGA, a boules court and new play equipment - and whilst it has been confirmed these are appropriate for S106 funding, AVDC has advised that it may be worth considering using the S106 funds to help secure additional funding. As a reminder, the S106 authorisation form needs to be completed and returned to AVDC for consideration/approval (which takes around 2-3 weeks) before any orders can be placed for S106 funded project. AVDC has confirmed that there is no immediate deadline for the authorisation form, as long as the came has also given assurance that the S106 funds should benefit residents of the development that generated the funds.

11. Transport for Bucks – Freight Strategy Survey

PS has completed the online survey. There will be a six-week public consultation on the full draft strategy in Autumn.

12. Ashendon Contingency Plan

The Contingency Plan has been circulated to all named individuals and incorporated into the AVDC Emergency Plan Review of Reception and Rest Centres.

13. Play Around the Parishes

The session took place on Monday 24th July. It was an overcast but dry afternoon. There were approximately 38 attendees (20 children and 18 adults). Under 5's (15), over 5 year olds (5). Numbers were higher in 2016 (26th July 2016) with 72 attendees (42 children and 30 parents). Under 5 year olds (28) and over 5 year olds (14). It was agreed to take advantage of pre-booking at this year's price prior to any increase in 2018.

ACTION: CLERK to complete form by 22nd October 2017 with selected date of Tuesday 14th August, am session and book pavilion.

14. Active Bucks – Village Activity Project (VAP)

Ashendon enjoyed sessions of summer adult fitness and activities for children and young people, thanks to funding (£500) from BCC to LAF members.

15. Finance

List of payments were noted and **agreed**.

- a. **Balance from Minutes of previous meeting (19th June 2017): £13,414.51**
 - **Receipts:** £0.00
 - **Debits:** £51.99 (E-on)
 - **Plus unrepresented cheques:** £0.00
 - **Less standing orders:** **£476.68** (Clerk Salary –July and August)
 - **Balance of Bank Account:** **£12,885.84** (23rd August 2017)
 - **Available Funds:** **£12,885.84** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £1,162.90**
 - **Venetia Davies - £18.90** (Clerk travel)
 - **New Meaning Centre Bucks Limited - £342.00** [£285.00 + £57.00 VAT] Tool Shed - June Grass Cutting
 - **New Meaning Centre Bucks Limited - £342.00** [£285.00 + £57.00 VAT] Tool Shed - July Grass Cutting
 - **Mazars - £120.00** [£100 + £20 VAT] Mazars (Audit)
 - **AVDC – Play Around the Parishes - £340.00** (2 hour session on Monday 24th July 2017)
 - **BALANCE: £11,722.94**

16. Repair to Street Light (opposite the Old Bakehouse)

Two estimates have been received: Supplier 1: To replace light fitting, cover and bracket and supply and fit extra outside box with new fuse cut-out block (to supply new light fitting). £455.80 plus VAT (LED with photocell). Supplier 2: Recommend a light by Philips. £284.91 plus VAT. LED alternative £316.90 plus VAT. Councillors **agreed** to the LED alternative at £316.90 plus VAT. **ACTION: CLERK to arrange.**

17. Planning

- **17/03526/COUAR - Barn Watbridge Farm, Westcott Road, Ashendon, HP18 0HA**

Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural building into three dwellings (Class Q(a)). Case Officer: Mrs Diana Locking - 01296 585423. Comments by: 10th October 2017

ACTION: CLERK to return NO OBJECTIONS to AVDC.

18. Items for Information including Diary Dates

- Consultation on Draft Transport Development Management Policy – open until Monday 25th September 2017. **ACTION: PS to complete.**
- Vale of Aylesbury Local Plan: Parishes Seminar – Wednesday 4th October, 6.30pm, in the Oculus, AVDC, The Gateway. **ACTION: KN to attend.**
- Waddesdon Neighbourhood Policing Forum – Wednesday 11th October, 8pm, at Calvert Incinerator. There will be no attendance.
- Grass Cutting. KN informed the meeting that a rucksack, belonging to a ToolShed employee had been stolen from the bus stop.
- A Parishioner has requested that the overhanging trees near the pub be cut back.
- BT Phone Box. The phone has been removed but not the box. Once this has been cleared, the ground needs to be cleared of ground elder. **ACTION: CR to arrange.**
- Budget 2017/18. Projects to be discussed at next meeting. **ACTION: CLERK to agenda.**

19. Date and Time of Next Meeting:

Monday 19th November at 8pm in Ashendon Village Hall