

DRAFT MINUTES

2016/020

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 19th December 2016 at 8pm

PRESENT: Councillors: Kevin Nash (KN), Les Curtis (LC), Sian Miller (SM), Chris Rand (CR), Venetia Davies (Clerk and RFO).

Parishioners: There were no Parishioners present.

Parishioners Question Time: There were no questions.

NB: Action points highlighted

1. Apologies for Absence

Peter Smettem (PS), Paul Irwin (PI).

2. Approval of Minutes – Monday 21st November 2016

Draft Minutes were accepted as a true record and signed by Chairman, KN.

3. Matters Arising from previous Minutes

- **Standing Order, Code of Conduct, Financial Regulations and Risk Assessment.** ACTION: CLERK to agenda review of above at AGM 2017.
- **Reducing speed limit within the designated area of Pollicott.** ACTION: COUNCILLORS to book sentinel speed equipment for March and appeal for volunteers. CR to arrange cutting of overgrowth at the 30mph signs (20/12/16), CLERK awaiting reply from BCC requesting installation of sharp bend signs. CLERK to ensure the hedge is cut back (as part of planning permission).
- **Waddesdon LAF - Local Priorities funding for Village Health and Fitness Project.** SM has arranged purchase of sports equipment which totals the grant allocation of £500 + VAT with an additional £37 expenditure. ACTION: SM to present invoice. CLERK to arrange payment and invoice BCC for reimbursement. SM to provide photograph of equipment to PI.
- **HGV ACTION: PS** to determine the process and costs of applying a weight restriction on C66 Ashendon/Westcott road. CLERK to agenda for future meeting.
- **LED Street Lamps and increasing price of sodium lamps.** ACTION: CLERK awaiting reply from Charles Harris, Edgcott Parish Councillor (for a possible joint venture to commission a contract to purchase a large quantity of LED street lamps to reduce installation costs). PI to obtain costs from TfB.
- **Pension auto enrolment obligations** ACTION: KN/CLERK to discuss.

4. Declarations of Interest

There were no interests declared.

5. Contributions from BCC Cllr and AVDC Cllr

There were no contributions.

6. Broadband

SM updated Councillors with progress of the Broadband Working Party (BWP). All Subsidy Scheme vouchers have been submitted and verified resulting in available funds of around £36,000. The BWP and BT are waiting for confirmation from Bucks Business First that Ashendon is not included in the Superfast Broadband Extension programme and are awaiting costs from BT for a community funded installation. ACTION: SM to update Councillors at January meeting.

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7. A 'No Door Step Selling' Zone

The results of the survey showed that the majority in two areas of the parish were in favour of the scheme and Councillors **resolved** to request that a No Door Step Selling Zone is set up in Main Street and Upper Pollicott.

ACTION: CLERK to contact Trading Standards to instruct the introduction of the scheme and request appropriate number of information packs and signs. Form showing location of Doorstep Selling Signs to be completed. Trading Standards to inform the District Council of its intention to create a No Doorstep Selling Zone. This to be done 10 days before any signs are erected.

8. Reports from Councillors attending meetings and outside organisations

Clerk reported on a Town and Parish Clerks Workshop which concentrated on local government reorganisation - what clerks would want from a new council and what excellent would look like.

9. Correspondence (outside Agenda items)

- **Street Lamp.** A request has been received for a street lamp to illuminate the VAHT car park in Lower End. The Parish Council has replied stating that it cannot provide the lamp because the land is private property and suggesting that the resident considers providing a light sited in her own garden in consultation with her neighbours. The Parish Council also mentioned that it had asked the views of local residents about providing a light at the road junction and this had received little support. In response, the resident offered to pay for a light at the junction (we have told her that this would give very little light in the car park). The Parish Council will request a firm quotation on the resident's behalf and if she is still willing to pay, will discuss at a future Parish Council meeting.
- **Waddesdon Neighbourhood Plan Pre-Submission Plan / Statutory Consultation.** Councillors agreed not to comment.

10. Finance

- a. List of payments were noted and **agreed.**

Bank statement and balance as £10,450.94

- Balance £10,450.94 (Includes Receipts of £150.00 Barclays Bank and £278.38 AVDC Devolution grant and Debit of £47.49 E-on)
- Debits: £2,104.05 (November's Orders of Payment)
- Plus un-presented cheques: £0.00
- Balance of Bank Account: £8,346.89
- Available Funds: **£8,346.89** (balance of bank account less un-presented cheques)

- b. **Orders for Payment: £247.79**

- **Venetia Davies - £238.34** – by standing Order
- **Venetia Davies - £9.45** (Clerk travel)

BALANCE: £8,099.10

Note: A salt bin, recently damaged in a small incident and to be covered by insurance, has been replaced. **ACTION: CLERK** to include payment of £80.00 to Len Holder on January agenda.

- c. **BUDGET and PRECEPT**, to agree Parish Council Budget for 2017/18 and Precept 2017/18 Councillors took account of the slight increase in running costs, maintenance projects, devolved services and contingency and resolved to increase the budget from £7,565 to £8,800. **ACTION: KN/CLERK** to consider the budget against the projected cash balance for year ending 31st March 2016 and reserves (ring-fenced for car park (£1,750), election (£760), and community led plan (£768) and to take into account that there will be no Precept grant from AVDC for 2017/18. **ACTION: CLERK** to contact ToolShed regarding increase in costs for

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devolved services. **CLERK to agenda Precept for January meeting** (deadline for submission to AVDC: Friday 20th January 2017).

11. Planning

No applications received.

12. Items for Information

- Road Closures continues to 22nd December and then again from 3rd January to 27th February – Main Street Ashendon between East Farm and Gypsy Bottom, Ashendon.
- Aylesbury and Buckingham Transport Strategies Consultation - 18 Nov to 3 Jan. Public are encouraged to comment at <https://www.research.net/r/8Z2S9DV>.
- BCC budget consultation. Residents and communities encouraged to take part in survey at www.buckscc.gov.uk/budget to Sunday 8th January 2017.

18. Date and Time of Next Meeting:

Monday 16th January 2016, 8pm - Ashendon Village Hall