

DRAFT MINUTES

2018/013

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 1st October 2018 at 8.00pm

PRESENT: **Councillors:** Kevin Nash (**KN**), Sian Miller (**SM**), Peter Smettem (**PS**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were two Parishioners present.

Parishioners Question Time

There were no questions.

NB: Action points highlighted

1. Apologies for Absence

Chris Rand (**CR**). Les Curtis (**LC**) was also absent.

2. Approval of Minutes – Monday 18th June 2018

Draft Minutes were accepted as a true record and signed by Chairman, KN.

3. Matters Arising

- **Email from Parishioner regarding problems with deliveries due to removal of road signage.**

Clerk has advised Parishioner to report the issue of signage to

<https://www.fixmystreet.bucks.gov.uk/>

4. Declarations of Interest

There were no interests declared.

5. Connecting Ashendon - Broadband

Following a meeting with the landowner and BT Openreach it was agreed that the ducting will run underground (and not on numerous overhead poles as originally proposed by BT). A temporary solution is currently in place. The village enjoyed a celebration of bringing superfast broadband to Ashendon at the Hundred PH. **ACTION: CLERK to confirmed to Amy Jenner, Community Officer, BCC that the project, which was awarded £6,000 through LAF in advance of installation, is now complete.**

6. Contributions from BCC Cllr and AVDC Cllrs

PI updated the meeting on BCC/AVDC issues. News is still awaiting on **Unitary**. The overspend on **Children's services** is likely to result in cuts. Highways England has announced 'Option B' as its preferred corridor for the **Oxford-Cambridge expressway**. This was one of three potential corridors and roughly follows the route of East-West rail link. Around 70% of the corridor falls within Aylesbury Vale, making it of critical importance to the Council and Aylesbury Vale communities. The Government's next stage will be to determine the actual route. AVDC will be working with BCC, the Local Enterprise Partnerships and other partners on the route options to ensure proper mitigation for communities that are affected by the project. Paul ensure the meeting that the route will not 'hug'

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Quinton or Ashendon. AVDC will be pressing Government to engage much more widely with the community and environmental groups than it has so far. **ACTION: PI to update on FB.**

- **Roundabout at Westcott.** Due to problems with BT, the roundabout may have to move by 1 metre and may result in a new planning application. **Kerbing to part of Causeway.** PI commented that the recent kerbing works looked good, had widened the junction and made it safer. KN reported the following:
- **Soil by side of kerb.** **ACTION: KN** to report on <https://www.fixmystreet.bucks.gov/uk/>.
- **Reversed road sign – White City** **ACTION: KN** to report to Dave Smith, TfB.
- **Road Closures.** KN reminded the meeting to sign up to the Parish Council website for news alerts including planned road closure alerts. **ACTION: CLERK** to request TfB installs a directional sign at Upper Pollicott for Road Closures.

7. Reports from Councillors attending meetings and outside organisations

- **Freight Strategy Workshop** (21.06.18). Attended by PS. The latest Freight Strategy has now been published. Weight limits on certain roads, where it effects more than one village, are being assessed.
- **Transport for Buckinghamshire Stakeholder Conference** (04.07.18). Attended by PS. The use of HGV on village roads continues to be a problem across Bucks. PS advised that FCC continue to enforce and respect, on a voluntary basis, that roads through Westcott and Ashendon (to the landfill site) are unsuitable for HGV's. Vigilance will be maintained.
- **Calvert Landfill Liaison Committee (CLLC)** (13.09.18). There was no attendance. PS stressed the importance of maintaining contact with CLLC. A recent planning application varies a condition to allow an increase in the maximum daily HGV movements from 276 per day to 600 per day.
- **BCC Parish Liaison Meeting** (26.08.18). There was no attendance.

8. Correspondence

- **Email concerning Ashendon Emergency Co-ordinator**, to appoint successor. **ACTION: KN/CLERK** to invite proposed Parishioners.
- **Play Around the Parishes.** Councillors **agreed** to an early bird booking (£350 for 2-hour session) for 2019. **ACTION: CLERK** to book Wednesday 14th August 2019 (before 30.11.18), and confirm with APFA.
- **Email from Resident to BCC**, reference Kerbing of the Causeway at Wotton Road at the junction with Main Street, Ashendon. BCC has responded.
- **Aylesbury Vale Association of Local Councils.** Councillors agreed not to donate.

9. Devolved Services

Councillors **agreed** to continue with the delivery of services but not express an interest in being considered for inclusion in extended service delivery contract. **ACTION: CLERK** to inform BCC by end November 2018. For the new Devolved Services contract, it was **agreed** to obtain 3 quotations for cutting from April 2019. **ACTION: CLERK** to obtain quotations.

10. Dog Bin

The cost of installing a dog bin is £313.34 with an annual cost of empties £61.67 (52 empties per annum) or £88.58 (78 empties per annum). Councillors, who agreed monies could be

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better spent elsewhere, decided instead to produce a sign encouraging dog walkers to clean up after them and remind Parishioners that domestic bins for dog waste can be used.

ACTION: KN to produce sign. CLERK to obtain dog fouling stickers from AVDC.

11. WWI Beacons of Light 2018, 11th November 2018, to event plan.

The beacon will be lit at 7pm. The Tribute to the Millions will be read out at 6.50pm. The Last Post will be played at 6.55pm. **ACTION: CLERK to ask CR to arrange beacon. CLERK to complete Risk Assessment. KN to arrange refreshments.** The two Silent Soldiers have been positioned on Boughton's Peace and Upper Pollicott.

12. Parish Council Meetings

It was agreed to keep the meetings to the **third Monday in the month.** **ACTION: CLERK to book hall for 2019 dates.**

13. Finance:

- a. **Balance from Minutes of previous meeting (18th June 2018): £19,678.26**
 - **Receipts:** £0.00 (£7,125.00 – Precept Payment 20.09.18)
 - **Debits:** 58.45 (E-on)
 - **Plus unrepresented cheques:** £0.00
 - **Less cheques issued since date of last meeting:** £571.50 (£200.00, Royal British Legion Silent Soliders and £371.50 ToolShed (July)
 - **Less standing orders:** £476.68 (Clerk Salary – July, August)
 - **Balance of Bank Account:** £18,571.61 (23rd August 2018)
 - **Available Funds:** £18,571.63 (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £694.38**
 - **Venetia Davies - £18.90** - Clerk travel
 - **Venetia Davies - £23.98 (£19.98 + £4.00 VAT)** - 123 Reg Domain Renewal for 2 years.
 - **Information Commissioner - £40.00** (ISO Registration Fee)
 - **PKF Littlejohn LLP - £240.00 (£200.00 + £40.00 VAT)** – Audit Fee
 - **Also agreed: New Meaning Centre Bucks Ltd - £371.50 (£309.58 + £61.92 VAT)** - September verge grass cutting.

BALANCE: £17,877.25 (Available Funds less Orders for Payment)
- c. **AUDIT**

A review of the Annual Governance and Accountability Return (AGAR) for Ashendon Parish Council (for year ended 31st March 2018) has been completed and published.
- d. **BUDGETS** for projects noted. £5,000 less kerb works £2,522 = £2,478.00.

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14. Planning

- **18/02819/APP - 2 Thatched Cottages, Main Street, Ashendon, HP18 0HB**
Single storey rear extension. Comments by 10th September 2018. Boundary outline requested to be corrected. In line with Councillors agreement, CLERK has returned **NO OBJECTIONS** to AVDC (23/09/18)
- **18/03017/ALB - 2 Thatched Cottages, Main Street, Ashendon, HP18 0HB**
Replace existing single storey rear extension with new single storey rear extension. Comments by 26th September 2018. In line with Councillors agreement, CLERK has returned **NO OBJECTIONS** to AVDC (06/09/18).

15. Local Parish Infrastructure Priorities and Future Workshops.

Noted.

16. Items for Information including Diary Dates

- **Street Lighting Survey.** There are 7 street lights in Ashendon. **ACTION: KN to complete survey.**
- **Waddesdon Local Area Forum** - Thursday 4th October 2018, 7pm at Waddesdon Children's Centre. **ACTION: PS to attend.**
- **Bucks & Milton Keynes Association of Local Councils AGM** - Friday 9th November 2018, 7pm at Darke Hall, Green Park, Aston Clinton.

17. Date and Time of Next Meeting:

Monday **19th November 2018** at 8pm – Ashendon Village Hall